

GOVT. BILASA GIRLS' P.G. (Auto.) COLLEGE

Link Road, Bilaspur (C.G.)

Phone No. : 07752-224249, Website : www.bilasagrilscollege.ac.in



SYLLABUS

**Master in Social Work (MSW)
Semester - I & II**

2021-22



DEPARTMENT OF MSW

**"Regulation for Examination (Semester System)
At Post Graduate Level, Under Autonomous Scheme"
Session : 2021-22**

Bilaspur University, Bilaspur (C.G.) vide letter No. 277/Bub/Acad/2012 dated 12/9/2012 has granted affiliation to the Govt. Girls' P.G. College, Bilaspur (C.G.) Further the University Grants Commission, New Delhi vide letter No. F-22.01.2005 (Desk-AC) December 2005 and Guru Ghasidas University, Bilaspur (C.G.) vide letter No. 81/CDC/Auto/2006 dated 22.05.2006 have extended the autonomous Govt. Girls' P.G. College upto 2011 which has been again extended till the session 2016-17 vide letter No. UGC F-22-1/2011 AC January 2012 and now UGC conferred Autonomy upto 2023. The University has authorized Govt. Girls' P.G. College, Bilaspur (C.G.) to frame syllabus and conduct examination in the following faculties the subjects at the Post Graduate level.

FACULTY

SUBJECT

I. Arts

- | | |
|-------------------|---------------------------|
| 1. M.A. Economics | 2. M.A. English |
| 3. M.A. Geography | 4. M.A. Hindi |
| 5. M.A. History | 6. M.A. Political Science |
| 7. M.A. Sociology | 8. M.A. Urdu. |
| | 9. M.A. Psychology |

II. Science Faculty

1. M.Sc. Botany
2. M.Sc. Chemistry
3. M.Sc. Food & Nutrition
4. M.Sc. Human Development
5. M.Sc. Mathematics
6. M.Sc. Physics
7. M.Sc. Zoology
8. P.G. Diploma in Computer Science.

III. Commerce

1. M.Com.

IV. BJLib. I.Sc.

1. As per the decision taken by the Co-ordination Committee in its Eleventh meeting, and in compliance of the order issued by the Directorate of Higher Education, vide letter No. 341/187/CHE/Co-ord/06 dated 27.04.2006 Govt. Girls' P.G. College Bilaspur (C.G.) is semester system of examination from the session 2007 at post Graduate Level.
2. The course, of study at the post Graduate Level (Master of Science, Master of Arts and Master of Commerce) is extended over four semesters in two academic Sessions. Examination of the first & Second semesters will be held in the first academic session and the third and fourth semesters in the second academic session.
3. Practical Examination of the science Faculty / Subjects will be held with the theory examination in each semester, where as Viva-Voce Examination of Arts and Commerce Faculty will be held with the theory examination of second and fourth semester.

ADMISSION:

4. The admission in the Post Graduate Classes shall be strictly on merit basis in accordance to the admission rules of Govt. of Chhattisgarh State.
5. A graduate from any recognized University of Chhattisgarh State is eligible for admission in the Post Graduate Classes. A graduate from any recognized University outside of the Chhattisgarh state will also be eligible for admission in the Post Graduate Classes provided, she fulfills all other conditions of eligibility.

SYLLABUS:

6. Each course shall be framed and approved by the Board of studies of that subject and Academic Council of the college.
7. There shall be four or five theory papers in each subjects in each semester Practical examination of the subjects shall be conducted as per the syllabus framed and approved by the Board of Studies of that subject.
8. A student who has 60% or more aggregate marks in three semester can opt Dissertation as an Optional Paper in the forth semester if there is such a provision in the course of that subject.
9. In the theory papers of semester examination, there shall be 80 marks for external examination and 20 marks for internal examination. Each theory paper of the semester examination shall be of 80 marks in which there shall be ten questions in total out of which a candidate will have to attempt five questions Maximum marks of the practical decided by the board of studies of the subject.

EXAMINATION PATTERN :-

10. There shall be main examination at the end of the each semester First and Third semester examination shall be held as for a possible in the month of November and second & fourth semester examination shall be held as for as possible in the month of April.
11. To be successful in the exam a student has to score at least 20% marks in each Internal & External theory papers with an aggregate of 36% marks. Also to be successful in each practical paper a student has to score 36 marks. Best marks of the two internal text examination will be incorporated in the marks of semester examination. The head of the department shall submit the detailed mark list to the controller of Examination after the completion of all tests and seminars.
12. 12. A student declared fail in one or two papers in the semester examination can appear in the second attempt examination in the same paper which will be held after two months of the main semester examination but if a student declared failed in more than two papers of semester examination will have to appear in all the four or five papers in the second attempt examination.
13. If a student is absent in all the papers of the main semester examination then she will be ineligible to appear in the second attempt examination, but if a student appears in some papers and fail to appear in the remaining papers of the main semester examination then she will have to submit an application giving reason to . the principal / Controller with sufficient

proofs. On the basis of proofs a High level committee will decide upon the matter. High level committee will have power to allow the student to appear in the second attempt examination.

14. A student who fails in a semester examination shall be eligible to take admission in the course of study of next semester but she shall not be eligible to appear in the next semester examination unless has passed all the remaining papers of the previous semester in the second attempt examination.
15. The admission of the student who fails in the second attempt examination of a semester, the admission to the next semester will automatically be cancelled and she will have to appear in all the papers of the semester examination in the next academic session as an Ex-student but marks of the internal examination will carry forward.
16. It is a must for the students to appear in the Internal test on the scheduled dates which will be declared by examination cell failing to which she shall be declared fail. If due to some unavoidable circumstances and sufficient reason the students fails to appear in the test on scheduled dates they have to appear before the High level Committee comprising of the Principal, Controller of Exam and Head of the Department of the particular subject with sufficient proof. The high level committee will decide the matter based on the proofs submitted by the students.
17. If a student leaves the college after taking admission in a course of study of semester without appearing in Internal & External examination and if she would like to take admission in any forthcoming academic session in the same semester she shall be given admission in the same session as a regular student but her status will be of Ex-student,
18. For Diploma courses there shall be annual examination pattern in which only external examination and practical examination will be held. There shall be no internal examination and seminars for these courses. Syllabus of these courses shall be framed by the board of studies, of the particular subject.
19. For B.Lib. I.Sc. course there shall be Annual Examination pattern and Internal tests & seminars will be organized.

Marks Scheme/Pattern of Question-

According to decision taken by the academic council of the college the pattern and marks scheme of question paper for P.G. as follows –

Type of Question	Q. to be set From each unit/Content	Q. to be solved	Marks Assigned	Total Marks
Objective / In few words	10	06	02	12
Short Answer Type Questions	07	04	05	20
Long/Essay type of question	07	04	12	48
			TOTAL	80

DIVISION AWARD

20. If a student is absent in all the papers of the main semester examination then she will be ineligible to appear in the second attempt examination, but if a student appears in some papers and fail to appear in the remaining papers of the main semester examination then she will have to submit an application giving reason to the principal / Controller with sufficient proofs. On the basis of proofs a High level committee will decide upon the matter. High level committee will have power to allow the student to appear in the second attempt examination.
21. The division shall be awarded at the end of the Fourth Semester on the basis of taking together the aggregate of marks obtained by the students in all the four semester examination. The division shall be awarded on the following basis –
1. I Division - 60% & above
 2. II Division - 48% & above but less than 60%
 3. III Division - 36% & above but less than 48%
22. A candidate who fails by one mark in a pair or in aggregate, shall be given grace mark but this one mark shall no where be added. Such candidate shall be declared pass with grace.
23. A candidate who lacks one mark to attain division shall be given one grace marks.
24. The names of first five candidates who have obtained first division at the end of the forth Semester will be declared in the order of merit.

REVALUATION :-

25. A candidate can apply for revaluation of answer books in not more than two theory papers: She has to pay prescribed fee for each paper within 15 days after the publication of the result of the semester examination. The provision of revaluation is only for the main exam and there is provision of revaluation for the second attempt examination.
26. The change in the marks will depend upon the rules of revaluation issued by the Bilaspur University, Bilaspur from time to time.
27. The points, which are not covered in the regulation mentioned above shall be governed by the existing rules, regulation and ordinance of Bilaspur University, Bilaspur (C.G.)

**SEMESTER SYLLABUS
MASTER OF SOCIAL WORK
SCHEME OF EXAMINATION & DISTRIBUTION OF MARKS**

SEMESTER- I

PAPER NO.	TITLE OF PAPER (s)	INTERNAL ASSESSMENT	TERM END EXAM	TOTAL MARKS
1	Social work History & Ideology	20	80	100
2	Human Growth & Development	20	80	100
3	Working with Individuals	20	80	100
4	Working with Group	20	80	100
5	Practicum/Filed Work	-	-	100

SEMESTER- II

PAPER NO.	TITLE OF PAPER (s)	INTERNAL ASSESSMENT	TERM END EXAM	TOTAL MARKS
1	Social Work Research	20	80	100
2	Social Policy Planning & Welfare Administration	20	80	100
3	NGO Management & Disaster Relief Services	20	80	100
4	Working With Community	20	80	100
5	Practicum/ Filed Work	-	-	100

SEMESTER- II

PAPER NO.	TITLE OF PAPER (s)	INTERNAL ASSESSMENT	TERM END EXAM	TOTAL MARKS
1	Integrated Social Working Practice	20	80	100
2	Social Development	20	80	100
Community Development Group				
3	Urban Community Planning & Development	20	80	100
4	Rural Community Planning Development	20	80	100
Human Resource Management Group				
3	Indian Labour Problem & Legislation	20	80	100
4	Management of Industrial Relation	20	80	100
5	Practicum/ Filed Work (Compulsory)	-	-	100

SEMESTER- IV

PAPER NO.	TITLE OF PAPER (s)	INTERNAL ASSESSMENT	TERM END EXAM	TOTAL MARKS
1	Counselling & Social Work Practice	20	80	100
2	Legal System in India	20	80	100
Community Development Group				
3	Tribal Community Planning & Development	20	80	100
Human Resource Management Group				
3	Human Resource Management & HRD Practice	20	80	100
4	Project/Dissertation +Viva Voce (Compulsory)	-	-	200

SEMESTER SYLLABUS
MASTER OF SOCIAL WORK
Master of Social Work (Semester Pattern)

Scheme of Evaluation for Practicum/Field Work/Project/Dissertation (From Session- 2021-22)

SEMESTER-I	Practicum/Field Work/Project/Dissertation	Marks Distribution		Total
		Internal Examiner	External Examiner (Report Evaluation/Viva-Voce)	
	Agency Visit	25	25	50
	Concurrent Field Work	25	25	50
	TOTAL	50	50	100

Note- A Student required to spend a minimum of 68 hour per week for field work.

SEMESTER-II	Practicum/Field Work/Project/Dissertation	Marks Distribution		Total
		Internal Examiner	External Examiner (Report Evaluation/Viva-Voce)	
	Rural Camp	25	25	50
	Summer Training	25	25	50
	TOTAL	50	50	100

Note- Rural Camp Should be conducted for one week and summer training should be conducted for 15 days.

SEMESTER-III	Practicum/Field Work/Project/Dissertation	Marks Distribution		Total
		Internal Examiner	External Examiner (Report Evaluation/Viva-Voce)	
	Study Tour	25	25	50
	Concurrent Field Work	25	25	50
	TOTAL	50	50	100

Note- A Student required to spend a minimum of 68 hour per week for field work.

SEMESTER-IV	Practicum/Field Work/Project/Dissertation	Marks Distribution		Total
		Internal Examiner	External Examiner (Report Evaluation/Viva-Voce)	
	Concurrent Field Work	25	25	50
	Project-Work/ Dissertation/Viva-Voce	100	50	150
	TOTAL	125	75	200

Note- 1. A Student required to spend a minimum of 68 hour per week for field work.

2. **Project Work/Dissertation & Viva-Voce-** A Student shall be required to do a project work, on a theme to be decided in consultation with the competent faculty/HOD and will have to submit a dissertation/Project Report 02 weeks before IVth semester exam. The Project work will be of 200 marks. A student will not be given any special permission to leave the department for a long time to do the project as she will be missing IVth semester classes. Preferably organizational surveys in the local areas can be done.

SEMESTER SYLLABUS

MASTER OF SOCIAL WORK

SEMESTER - I

Paper 1

SOCIAL WORK HISTORY AND IDEOLOGY

Unit I-

Meaning, objective, value, field, and scope of social work, role and function of social work-welfare v/s development orientation, concept and philosophy of social work.

Unit II


Professional social work - meaning and elements professional code of ethics interface between voluntary and professional social work. Social service, security, policy, and reform tradition in India-ancient period, medieval period, modern period. Social movement- land reform, green revolution, Dalit Movement, Sarvoday Movement. Gandhian approach to social work.

Unit III

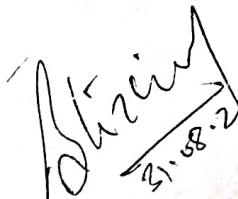
History of social work - England and India

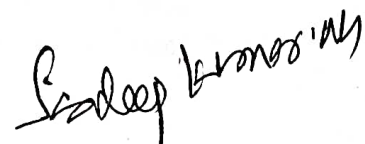
Unit IV

Approaches and model of social work - charity approach, welfare approach, system approach, developmental approach, radical approach, ecological approach and integrated approach, right based approach, empowerment approach.


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SEMESTER SYLLABUS

MASTER OF SOCIAL WORK

SEMESTER- I

Paper 2

HUMAN GROWTH AND DEVELOPMENT

Unit I

Concepts of development- Growth, Maturation, Basic Human Needs; personality Definition, Structure, Dynamics & Determinants. Motivation & Behaviour; Stress & Modes of Adaptation, Factors influencing personality Development: Heredity Environment and process of socialization of the child.

Unit II

Theories of Human Development; Freud's Psycho-Sexual Theory; Erickson's psychosocial Theory, Alfred Adler's Theory, Kurt Lewin, Karl Rogers's theories.

Unit III

Human Growth and Development: Stage I Prenatal Development; Care during pregnancy and Child Birth - Physical, Psychological and Emotional Aspects of: infancy Birth and Birth Hazard; Concept of Early Childhood Care and Development (ECCD)- Neonatal Care, Breast Feeding and Supplementary Food, Effect of Malnourishment, Health Care of Infant & Immunization, Early Childhood Stimulation and Deprivation, Effective parenting and ECCD; Personality Development during oral, Anal, oedipal and Latency Stages of Life Cycle.

Unit IV

Human growth and Development: Stage II- Puberty, Adolescence, Adulthood and Middle age, Old age; Physical, Emotional, Social and intellectual Characteristics and Change during Developmental stages; personality structure (Id, Ego and super ego); socio-cultural Factors affecting Development, Stress and Crises, Reaction to stress and crisis, Tasks to be accomplished in each Stage of Development.

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**SEMESTER SYLLABUS
MASTER OF SOCIAL WORK
SEMESTER - I
Paper 3
WORKING WITH INDIVIDUALS**

Unit I

Social Casework as a Method of Social Work

Concept and Definitions, Components of casework (Perlman's model) Person- client, significant others and collaterals Problems- need, impaired social functioning Place-agency, objectives, functions, policies and resources. Process-casework intervention

Principles of Social casework Practice

Begin where the client is individualization Purposeful expression of feeling controlled emotional involvement Acceptance Non-judgemental attitude Client self-determination Confidentiality **Concept of – 4p**

Unit II

Tools of Working with individuals and Families

Intake record/sheet and the intake interview (client engagement) Casework interview Home visit-collateral contacts. Recording and its types- narrative process, problem oriented record keeping (PORK) subjective- objective assessment plan (SOAP), case worker-client relationship knowledge of resources (networking)communication-verbal, non-verbal, eye contact, body language, case presentation as tool of professional development.

The process of intervention with client system and target system

Study continuous assessment and analysis Psycho-social diagnosis intervention Follow-up Termination Case presentation base on filed work practice.

Essentials of Working with individuals and Families

Skills for working with individuals and families, Techniques for working with individuals and families Qualities in the caseworker.

Unit III

Models of Casework Practice

Social diagnostic (Richmond), Supportive and modificatory (Hamilton), Problem solving (Perlman), Crisis intervention (Rapp port), classified treatment method (Floence Hollies) Competence base approach (ElleenGrabrill)

Unit IV

Approaches :functional, behaviour modification and task centered. Psycho-analytical Approach, Problem-Solving Approach, Psycho-social Approach, Crisis intervention; Team Work Approach, Models of Social Case Work interventions.

Scope of Casework in Practice

Working with individuals and families in primary and secondary settings, Social casework & counselling-similarities and differences, Limitations of the method.

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SEMESTER SYLLABUS
MASTER OF SOCIAL WORK
SEMESTER – I
PAPER-4
SOCIAL GROUP WORK : THEORY AND PRACTICE

Unit - I

Introduction of social Group work Practice: Values and Ethics in Group work practice. Social Group Work, Meaning, Characteristics, Type Significance, Purpose, Principal and Structure.

Unit- II

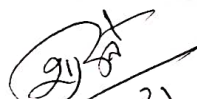
Group Processes: Group Formation Process-Steps and Importance; Worker Skills in indentifying and Understanding these Processes Group Dynamics; Bond Sub-group, Leadership, Isolation, guided group interaction, Decision Making, Conflict, Communication, and Relationship & Cohesion, Models and Approaches of social group work

Unit-III

Techniques and skills in social Group work: program planning: Concept principles, Skills, Techniques for Effective Work/Problem Solving and Role of Social Worker.


Unit- IV


Recording and Termination Phase: Recording in Social Group Work Principles, Structure, Type of recording, Evolution-Type of Evaluation; Need for Termination of Intervention, Types of Termination, Skills required of Social Group Work in this phase.


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Radhika


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SUNSHINE G.M.V.
31.08.21

SEMESTER SYLLABUS

MASTER OF SOCIAL WORK

SEMESTER – II

PAPER- 1

SOCIAL WORK RESEARCH & STATISTICS

Unit - I

Social Research : Meaning, Objectives & Scope, scientific Method : Concept & Characteristics, Distinction between Social Research & Social Work Research, Types of Social Research- Basic, Applied, Action & Evaluation, Steps in Social Work Research.

Unit- II

Research Design : Meaning & Types; Hypothesis : Meaning & Types, Source of data Collection, Primary & Secondary- Observation, Interview, Case Study & Survey; Tools of Data Collection; interview schedule, Questionnaire, Focused Group Discussion & Scales (Bogardus, Likert, Thurston & Socio-metric scales), Sampling Techniques, Meaning & Types.

Unit-III

Research Report- Contents; Qualities of a good research report, Diagrammatic & Graphic presentation of data (bar chart, pie chart, histogram, polygons, ogive), Application of Computers in Social Work Research.

Unit- IV

Use of Statistics in SWR: Concept, Purpose and Scope of Statistics in SWR, Measures of Central Tendency, Mean, Median & Mode, Measures of Dispersion, Range, Standard Deviation, Mean Deviation, Quartile Deviation; Correlation; Karl Person & Spearman's Coefficient.

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Deep Kumar

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Shashi Gupta
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SEMESTER SYLLABUS
MASTER OF SOCIAL WORK
SEMESTER – II
PAPER- 2
SOCIAL POLICY PLANNING & WELFARE ADMINISTRATION

Unit - I

Social Policy: Concept and Scope; objectives; Sources; approaches and models of Social Welfare Policies: National Policies on Education, Housing, Environment, Disabled, and the Displaced persons.

Unit- II

Social Planning: Concept; Objectives; scope and limitations of Social Planning. Planning as an instrument of Social Policy. The planning commission of India: its structure & functions.

Unit-III

Participants in administration - the community, the board, the chief executive, the staff and the beneficiaries.
 Social Welfare Administration: Concept & Scope; Need and objectives. SWA & other concepts: Public Administration, Social Administration and Social Work Administration.

Unit- IV

Basic Administration Process: POSDCORB.
 Social Welfare Administration in India: At the Central Level: Structure, Functioning, Jurisdiction of the central ministries of social Justice and Empowerment

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SEMESTER SYLLABUS

MASTER OF SOCIAL WORK

SEMESTER - II

PAPER- 3

NGO MANAGEMENT & DISASTER RELIEF SERVICES

Unit - I

Need for welfare and developmental organizations and their response to societal needs; civil society : concept, functions and limitations; civil society and welfare state; auspices of social welfare services- Governmental and non-governmental: nature, structure, roles and factions; social welfare services.

Unit- II

Registration of non-governmental organizations under relevant laws- Firms and Societies Act, Co-operative Society Act and Charitable Trust Act- salient feature, provisions and limitations; registrations, process and procedures, constitutions, rules and regulations, goals; executive boards and committees.

Unit-III

Project proposals based on needs and resources, programme management; Financial resource management- sources of finance, fund, budgeting and control;

Social auditing, accountability and transparency; understanding conflict, conflict resolution and creating positive climate.

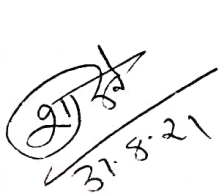
Unit- IV

Disaster & Development : Disaster- meaning, disaster and level of development;

Classification/Types of Disaster : natural disaster-famine, draught, floods, storms, cyclones, earthquakes: manmade disaster-riots, biological warfare, industrial, military insurgency, eviction;


Impact of disaster: physical, economical, spatial, psycho-social;

Disaster Management : pre disaster-prevention, preparation and education; actual disaster short term & long term plan, stress and trauma search, relief, recovery and restoration, resource mobilization; post disaster- rehabilitation and mitigation of negative effects intervening Parties; government organization, voluntary organizations, local groups, community participation, social workers.


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SEMESTER SYLLABUS

MASTER OF SOCIAL WORK

SEMESTER - II

PAPER- 4

WORKING WITH COMMUNITY/COMMUNITY ORGANIZATION

Unit - I

Community : Sociological Concept of Community; Community in a Social Work Perspective. Rural, urban and Tribal community; Form, Features and Issues. Community Power structure; Concept; Type; Dimensions Relevant to Community Practice. Community Leadership; Meaning; Role; and Problems of Community Leadership.

Unit- II

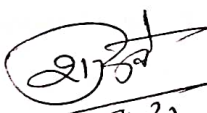
Community Organization: Meaning, objective, Principles and Historical Development. Process in Community Organization; Community Development; Meaning, Characteristics and Relationship with Community Organization, Programme Development: Process Strategy and Problems.

Unit-III

Approaches, Models and Skills of Community Organization; Role of Community Organizer in Community Setting. Evaluation : Concept, Types, Methods and Barriers in Programme Evaluation.


Unit- IV

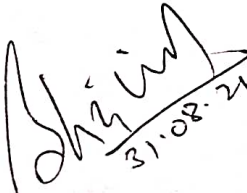
Social Action: Meaning, Objectives, Principles, Strategies, and Approaches. Role of Social Worker as Social Activist; Campaigning People's Participation, Negotiating and Legislative Promotion.


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Shruti Gupta
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Rashmi

SEMESTER SYLLABUS
MASTER OF SOCIAL WORK
SEMESTER – III
PAPER- 1
INTEGRATED SOCIAL WORK PRACTICE

Unit - I

Integrated Social work practice - its concept, meaning & scope. Social work intervention with individuals, groups, family, communities & organizations.

Unit- II

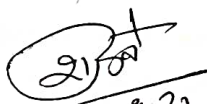
Approaches: functional, behaviour modification and task centered. Psycho-analytical Approach, Problem-solving Approach, Psycho-social Approach; Crisis intervention; Team Work Approach;

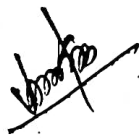
Unit-III


Models of Social Case Work interventions, system approach & environmental approach. Understanding of life, sustaining elements and there interrelationship in a holistic framework.

Unit- IV

Process of integrated social work: initial contact, collecting data, assessment, negotiation of contact, problem solving termination and evaluation, (contact phase, contract phase and ending phase).
Social work profession as a single change and as one in the team (inter -professional and intra - professional team work).


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Shashi Gupta
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SEMESTER SYLLABUS
MASTER OF SOCIAL WORK
SEMESTER – III
PAPER- 2
SOCIAL DEVELOPMENT

Unit - I

Social Development: Definitions of development and social development, current debates on development, goals of development, indicator of development, sustainability of development; characteristics of developing society; interdependence between social development and economic development; stages of development in India after independence;

Unit- II

Factors of development: Psychological factors-attitudes, beliefs, stereotypes, leadership, public opinion and communication; Economic factors - capital formation, foreign capital, technology, interdependence between agriculture and industry; Cultural factors- values, cultural diversities, traditional ethos, modernization, secularization and sanskritization;

Unit-III

Political factors-constitution, directive principles of state policy, fundamental rights, political parties, government policy and social legislation; Demographic factors; Rural Development: Agrarian and land reforms, green revolutions; industrial Development, industrialization and urban development; Non- governmental organizations and developmental programmes; Place of social welfare services in socio-economic development; Use of economic indices to measure social welfare programmes; need for developing social indicators and indices; Role of international organizations in socio-economic development;

Unit- IV

Approaches to development: Unified, basic needs and holistic approaches; socialistic, capitalistic and mixed. economy approaches; Gandhi, Tagore, Vinoba, Nehru and Jai Prakash's view of development; professional Approach to social development;

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SEMESTER SYLLABUS

MASTER OF SOCIAL WORK

SEMESTER – III

PAPER- 3

URBAN COMMUNITY PLANNING & DEVELOPMENT

Unit - I

Urban Community Development: Concept; Objectives; Historical Background; Importance of Urban Community Planning and Community Participation -Then importance; Steps Required; Role of Social Worker in Urban Community Development.

Unit- II

Major agencies of urban development; urban community development project, HUDCO, DUDA, SUDA Slum Clearance Board, Housing Board, and Urban Development Corporation banks, industries, cooperatives, voluntary agencies; problems of coordination of these agencies for effective urban development;

Unit-III

Civil society in urban development - agency level and people's level; urban local self government. Nagar Nigam, Nagar Mahapalika, Nagar Palika, town area, notified area, cantonment board - concept, structure, functions and responsibilities;

Unit- IV

Legislation relating to urban land (ceiling and regulation); National policy of urbanization and housing; Development Policies and Programmes in India; 74th Constitutional Amendment Act and the Role of Urban Local Bodies; Functions of Government and Non Government Bodies; Role of Voluntary Agencies in Urban Development.

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SEMESTER SYLLABUS

MASTER OF SOCIAL WORK

SEMESTER – III

PAPER- 4

RURAL COMMUNITY PLANNING & DEVELOPMENT

Unit - I

Rural Community. Concept and Characteristics. Dynamics of Rural Society. Caste; Class and Gender Relations; Major issues of rural community in India: Structural Inequality, Rural Poverty, Livelihood and Food insecurity, indebtedness, lack of Basic Services, land Ownership, and Land Alienation.

Unit- II

Rural Community Development: Concepts, Objectives and Scope. Models and Approaches to Rural Community Development. Application of social work methods in rural development: Community Based Organizations (CBOs) and their roles in empowering the rural community.

Unit-III

Role of NGO's in rural development, Cooperative and cooperation in rural India Programmes. Five Year Plans and Rural Community Development: Programmes and Policies. Application of Participatory Rural Appraisal, PRA.

Unit- IV

Concept of Democratic Decentralization, Panchayati Raj Institutions (PRI) in India. Administrative pattern of community development and Panchayat raj system at local, block and district level. Rural Development Agencies: National Institute for Rural Development (NIRD), National Bank for Agriculture and Rural Development (NABARD) Regional Rural Bank (RRB). E-Governance in Rural Development.

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SEMESTER SYLLABUS

MASTER OF SOCIAL WORK

SEMESTER – III

PAPER-3

INDIAN LABOUR PROBLEM AND LEGISLATION

Unit - I

Emergence of industrial working class and its characteristics; labour market-demand and supply, automation and problems in employment; wage determination, minimum, fair and living wages, wage differentials; absenteeism and job turnover; problem of job commitment; housing Problems, indebtedness; alcoholism; industrial health, disease and accidents, condition of work and problem of social security;

Unit- II

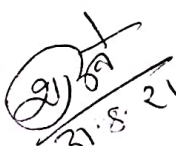
Problems of unorganized labour, bonded labour and child labour; Labour welfare meaning, welfare work by state, employers and trade unions; statutory regulation-canteen, cretche, safety, etc. their organization and management; non-statutory welfare services- transport, education etc; benefits scholarships, travel allowance, discount on products, share in industry, encashment of leave, advances (loans), long service awards; labour welfare officer-duties, role and status; labour cooperatives; social security meaning, historical development in India; worker's education.


Unit-III

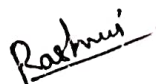
Labour Legislation: Needs, scope, Nature and Principles; Indian Constitution and Labour; The Factories Act, 1948: The Industrial Disputes Act, 1947: Definition; Authorities; Powers and Duties; Procedure; Strike and Lockouts; Lay-Off and Retrenchment. The Trade Union Act, 1926; Registration Process; Rights and liabilities of Registered Trade Unions. Industrial Employment (Standing Orders) Act, 1946: Salient Features. The Contract Labour (Regulation and Abolition) Act, 1970: Salient Features

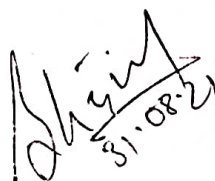
Unit- IV

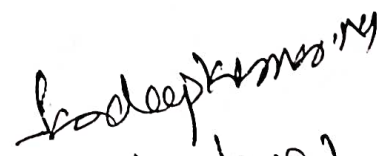
Social Security: Concept; Scope and Types. The Workmen's Compensation Act, 1923: interpretation, Provisions Related to Compensation and Commissioner. The Employees' State Insurance Act, 1948: Authorities, Contributions and Benefits. The Maternity Benefits Act, 1961: Salient Features. Wages and Perks: Concept of Bonus, Gratuity and Provident Fund; The Minimum Wages Act, 1948 - Salient features. The Payments of Wages Act, 1936 - Definition, Deductions and Penalty.


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SEMESTER SYLLABUS

MASTER OF SOCIAL WORK

SEMESTER – III

PAPER - 4

MANAGEMENT OF INDUSTRIAL RELATION

Unit - I

Bi-partite approach to settlement of industrial disputes; bi- partite negotiation; collective bargaining- meaning and approaches, distributive and integrative bargaining; Worker's participation in management -meaning, different levels of participation; types of participation - work committee, joint management council.

Unit- II

Ethical approach to settlement of industrial disputes- code of discipline, code of conduct; grievance procedure.

Unit-III

Tri-partite approach to settlement of industrial disputes: conciliation - meaning, historical perspectives and functioning of conciliation; role of trade unions, state and employers organization in performance of conciliation machinery.

Unit- IV

Arbitration - meaning, scope and effectiveness;
Court of Enquiry -meaning, scope and effectiveness;
Adjudication - meaning, machinery-labour court, industrial tribunal and national tribunal.

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SEMESTER SYLLABUS

MASTER OF SOCIAL WORK

SEMESTER - IV

PAPER- 1

COUNSELING & SOCIAL WORK PRACTICE

Unit - I

Counseling- meaning, definition, goals and objectives; counselling process; stages of counselling; counselling situations: developmental, preventive, facilitative, crisis; general factors and their influences on counselling processes; basic principles of counselling;

Unit- II

Individual Counselling: client as a person (client system as a unit), voluntary and non-voluntary, expectations, behaviour, communication- verbal and non-verbal; couple and family counselling: process, advantages;

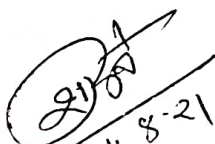
Unit-III


Counselling for groups: process, advantages and disadvantages; crisis counselling with bereavement affecting communities.

Approaches to counselling: person centered, rational emotive, transactional analysis, behavioural approaches, Gestalt, Existential approach, Egan's three stage models, Eclectic model.

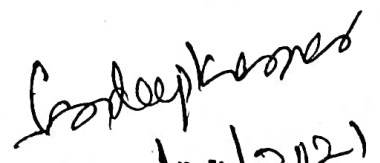

Unit- IV

Techniques of Counselling: initiating contact, intake, rapport, establishing structure, interaction, attending behaviour, observation, responding, rating and its interpretation; Counselling in social work practice; Social Worker a Counsellor.


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SEMESTER SYLLABUS
MASTER OF SOCIAL WORK
SEMESTER - IV
PAPER- 2
LEGAL SYSTEM IN INDIA

Unit - I

Concept of Right- Civil Right, Rights of Children, Woman and ST (Scheduled tribe) & SC (Scheduled Caste) Dynamic of deviant behaviour its forms, truancy, vagrancy, delinquency, sex- delinquency, whit-crimes etc. Patterns of deviant behaviour.

Unit- II

Problem of crime causation difficulties in causation studies, historical theories of crime and delinquency, Function of India - The police, Prosecution Judiciary and correctional setting's(process, function,) special explanation about juvenile aid, woman crime case.

Unit-III

Old Penology, types of Punishments. Correctional settings / institution's (open prison, model prison and other experiments) Difference between probation and parole.

Unit- IV

Types and Settings of judicial administration. New right of public - RTI (Right to Information), PIL (public interest litigation and legal aid to marginalized).

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SEMESTER SYLLABUS
MASTER OF SOCIAL WORK
SEMESTER – IV
PAPER- 3
TRIBAL COMMUNITY PLANNING & DEVELOPMENT

Unit - I

Tribes: .Concept and Characteristics - of Tribes - History of Indian Tribes; Tribes in India.
Tribal Social Structure: Socio - Economic conditions; Cultural and Religious Aspects;
Status of Women and Children; Marriage. Polygamy, Polyandry and Dormitory Marriage
Tribal Leadership.

Unit- II

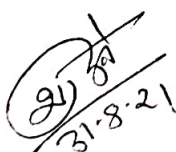
Problems of Tribes: Poverty, Literacy, Exploitation, Atrocities on Tribes-Tribal
resettlement and Rehabilitation and its related issues; Social Problems- social
exploitation, migration, education, dropouts, Health Problems: Malnutrition, Sickle cell
disease, Skin disease, Anaemia, Goitre, Traditional Health Practice and Approaches to
Treatment; HIV/AIDS, Health services, drinking water and health, sanitation problem,
Economic Problems: Automation, Modern life, Impact of Media, Land, Alienation.

Unit-III

Challenges in relation to agriculture, employment, Misappropriation, displacement.
Political Problems, infrastructural Problems- Transport, Communication, Recreational.
Women's Problems: Status of women in tribal community; workload and (impact on
health, educational status, illiteracy, adjustment, malnutrition, early marriage.
Challenges related to physical and mental health, Psychological disorders.

Unit- IV

Tribal Development Administration: Administrative structure at Central, State and
District Level - Hill Development Councils - Role of Tribal Development Agencies-
Constitutional Provision for the protection of tribes. Role of NGO's, Tribal development
policies and plans in India. Role of Social Workers in Tribal Development. The 73rd and
74th Constitutional amendment: Panchayati Raj and new Political Structure.


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Shashi Gupta
31-08-21.

Sanjay Kumar
31/08/2021

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SEMESTER SYLLABUS

MASTER OF SOCIAL WORK

SEMESTER – IV

PAPER- 3

HUMAN RESOURCE MANAGEMENT & H.R.D. PRACTICE

Unit - I

Concept and perspectives on human resource Management, nature, feature, objective, scope, challenges of human resource Management.

Unit- II

Corporate and perspective on Human resource planning, HR policy.

Unit-III

Functions of personnel management: recruitment and selection- application blank, psychological tests and interviews; performance appraisal, MBO, promotion, demotion, transfer and termination: grievances and their redressal; Maintaining discipline, disciplinary procedure, positive aspect of discipline; domestic enquiry, discharge and dismissal, resignation, retirement;

Unit- IV

Job analysis, job description, job specification, selection, induction and placement; Training & Development: establishment of training needs strategies, training inputs, evaluation of training needs, training methodology;

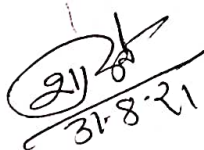
SEMESTER – IV

DISSERTATION /PROJECT WORK

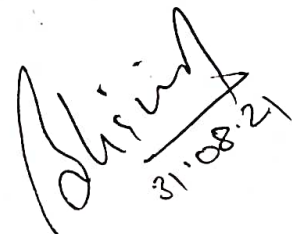


Shashi Gupta
31.08.21

Sudesh Kumar
31/08/2021


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