



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	GOVERNMENT BILASA GIRLS' P.G. COLLEGE BILASPUR (C.G.)
Name of the head of the Institution	S.L. Nirala
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07752-224249
Mobile no.	9425538230
Registered Email	bilasagirlscollege_bilaspur@rediffmail. com
Alternate Email	bilasacollegebsp@gmail.com
Address	LINK ROAD
City/Town	BILASPUR
State/UT	Chhattisgarh
Pincode	495001

<b>2. Institutional Status</b>					
Autonomous Status (Provide date of Conformant of Autonomous Status)			23-Mar-2019		
Type of Institution			Women		
Location			Urban		
Financial Status			state		
Name of the IQAC co-ordinator/Director			Dr. Kaveri Dabhadker		
Phone no/Alternate Phone no.			07752251251		
Mobile no.			9424145530		
Registered Email			k_dab@rediffmail.com		
Alternate Email			rahalkarshubhada@gmail.com		
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)			<a href="https://www.bilasagirlscollege.ac.in/newsData/Report2.doc">https://www.bilasagirlscollege.ac.in/newsData/Report2.doc</a>		
<b>4. Whether Academic Calendar prepared during the year</b>			Yes		
if yes,whether it is uploaded in the institutional website: Weblink :			<a href="https://www.bilasagirlscollege.ac.in/newsData/Report516.pdf">https://www.bilasagirlscollege.ac.in/newsData/Report516.pdf</a>		
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	A	3.04	2014	05-May-2014	04-May-2019
1	B++	81	2006	02-Feb-2006	01-Feb-2011
<b>6. Date of Establishment of IQAC</b>			14-Dec-2009		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>No Data Entered/Not Applicable!!!</b>		
<a href="#">View File</a>		

**8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
<b>No Files Uploaded !!!</b>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

• A Research Journal named "Bilasa Innovative Research Journal "is published and sent it for ISSN NUMBER. • POCO is attained from the outgoing students of the college through questionnaire. • MOU is signed with other academic institution i.e. • Academic program (Seminar, Guest Lectures, Training, excursion,) organized under departmental association for academic interaction and knowledge enhancement. • Proposal of installation Of incubation centre is passed in the meeting of IQAC.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes

No Data Entered/Not Applicable!!!

[View File](#)

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	26-Apr-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	GOVT.BILASA GIRLS P.G. COLLEGE BILASPUR Management Information System Our college is one of the oldest colleges in the city. We use technology to spread information quickly after the availability of Internet services on the premises. The college has a welldeveloped website. Current information and activities are displayed on websites. The website has separate sections for notices. The student can easily access information WEBSITE displays the primary information of the college faculty, achievements of the students and teachers, etc. We have an official What app group named BILASA COLLEGE ( OFFICIAL)in which all notices for teachers are circulated. Various committees are formed in the college for smooth working. These committees also use this WG to share all the information and activities done by them. We also have BILASA APP for easy access to information about the college. All the correspondence with the state government is done through email. It makes the official procedure quickly and paperless. In the planning and development area, BHUVAN PORTAL is used to communicate with RUSA and UGC For reporting of the progress under the RUSA scheme. The process of computerization of the library has

started, and it will help students to access the information at their figure tips. State govt has separate PORTAL for Scholarship so that student gets scholarship directly to their account similarly PAYROLL portal of the state govt. Provide the facility to the employer. All the data regarding the employees are uploaded on KARMIC SAMPDA PORTAL of state govt which makes the data of each employee on one click. There is a separate portal for student admission and support as well as an examination portal for the declaration of result. Modules currently Used are as follows: S.No. Areas of eGovernance Name of the Vendor with contact details Year of implementation

- 1 Planning and Development Bhuvan Portal 2017
- 2 Administration Web Site Ravi Solutions, 2005 Administration (Bilasa app) Bilasa app Genius mind software private Limited 2018
- 3 Finance and Accounts a. Student Scholarship, b. Payroll, Govt. of Chhattisgarh Portal, 2014 ePayroll CG Govt. Portal 2011 Scholarship for SC/ST/OBC CG Govt. Portal 2013 Karmic Sampada CG Govt. Portal 2013
- 4 Student Admission and Support Constra Cloud, Korba 2017
- 5 Examination Constra Cloud, Korba 2014

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Hindi Honors	15/06/2018

No file uploaded.

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
<a href="#">View File</a>		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Project in Environmental Studies	304
<a href="#">View File</a>		

### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

#### Feedback Obtained

We collected feedback from Student, Alumni, Parents, and Teachers in every academic session in February or March. Feedback collected from the stockholders is analyzed and IQAC Coordinator places the report in various management bodies to take action accordingly. There are three types of the questionnaire of student feedback - 1. Curriculum aspect, 2. Teacher Feedback, 3. Overall Teaching and curriculum. This questionnaire is distributed to approximately 500 students of both UG /PG classes. HOD take the responsibility to collect and fill the analysis sheet properly. The result derived from the analysis is presented graphically. Teacher's feedback by the students is collected by IQAC COORDINATOR. A report of the teacher feedback is informed to Principal and he takes action accordingly. In the meeting of Parents -Teacher Association, the feedback has been collected and in-charge of this committee analyzed and sent the report to the IQAC Coordinator. In charge of Alumni Committee collected feedback from alumni and also send the report to IQAC. IQAC Coordinator places all the suggestions in the form of proposals in IQAC meeting as well as in GB/AC/JANBHAGIDARI/COLLEGE DEVELOPMENT Samiti meeting through their in-charge. The decision has taken in the meetings than implemented by the corresponding department or unit of the college respectively. Feedback of the students also incorporated in BOS meeting at the time of curriculum formation College administration takes actions on feedback received from stockholders through

proposals passed by various decision-making bodies. The feedback, that is genuine and necessary are fulfilled by the college administration by modifying the rules, by introducing a new course etc. Action Taken Report on the feedback which is approved by the administrative bodies in 2018-19 is as follows:  
 Proposals based on feedback Approved by IQAC/ JANBHAGIDARI/ GB Status of Implementation Action Taken Improvement in Library IQAC meeting (15.9. 2018) Implemented The facility of the reading room is available, computerization work is completed, INFLIBNET facility is laid down in library from 2018 Improvement in Book Distribution system IQAC meeting (15.9. 2018) Implemented The automated book distribution system is adopted Job oriented courses should be introduced Academic Council (13.7. 2018)In Progress Cybersecurity Course has been passed by BOS Computer Sc, The opportunity of Campus Selection Placement Cell report 2018 Implemented NUSSD has organized Campus selection for our student Improvement in existing revaluation system IQAC (15-9-18) Implemented Challenge valuation system is executed in UG classless as in semester system there is no provision of revaluation at UG level. Improvement in Canteen facility Canteen committee Implemented New canteen building is constructed Canteen committee monitored the working of canteen .. Provision of financial assistance for research Janbhagidari Samiti((2.11.2018)Implemented Samiti made a provision of financial assistance for the research projects, organize a college-level workshop, guest lecture.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	3079	900	10	0	80

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
90	90	5	12	3	5
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Student Mentoring or the Guardian-Teacher Scheme is a student centring measure. A committee is formed

for this purpose based on student-teacher ratio, students are allotted to guardian- teacher by the committee. The teachers as counsellors guide the students to overcome their academic problems. This committee maintains the details of each student and their academic record for the whole year. The teacher Guardian provides support at all levels to the student and try to resolve problems like academic, campus-related, personal. By going a step ahead, we organize parent-teacher meet, so that Guardian –teacher get a chance to interact with parents and parents views and opinions are taken during the meets organized periodically in the institute. Even the parents are involved in discussing issues related to students. Various co-curricular activities organized throughout the year in the college plays a significant role in mentoring students. The induction programme is organized every year after the completion of the admission process. Principal, Faculty Head and the conveners of important committees address the students to give them an initial idea about the plan and process of graduation like rules of Autonomy, Examination Pattern Basic facilities in the Campus and services of their interest So that, new students get acquainted with the atmosphere of the college. Students are encouraged to clear their doubts in the class and after the class. Career counselling cell of the college plays a vital role in the personality development of students, this cell organizes many motivational, informative programmes which provokes students to excel in their life. Lectures and workshops are organized to learn to handle day to day stress while their studies. Talented students are identified and encouraged in their fields of interests and are sent to the Inter-collegiate and University level competitions. The Language Lab provides opportunities to listen to the accent of native English speakers and to develop skills in listening, speaking and communication. Peer teaching is encouraged where high achievers help the low achievers in their field of study counselling centre has been established in our college in the year 2018-19. This centre resolves problems of students. We also have grievance redressed, students freely share their problems before the committee, which is resolved by them. Group activity of NSS and NCC provides them with an opportunity to understand the importance of Participative learning. The student union is formed every year either by election or nomination, is a good platform to develop leadership quality among students. Annual gathering and annual sports explore the talent of the students. The college publishes its magazine every year for wordly expression of students and teachers. The placement cell of the college organizes Workshops and mock interview to train students to face interviews. A workshop on stress management is organized for students to learn to manage stress and strain of student life and help them to be a hardworking, bold, confident, disciplined person. WEB SITE, BILASA APP, WHATSAPP GROUP is formed to easy access and dispersion of information within the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4042	65	1 : 62.1

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
90	90	0	25	54

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination



No Data Entered/Not Applicable !!!

[View File](#)

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
1	3990	.025

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.bilasagirlscollege.ac.in/Reports.aspx?title=POCO>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.bilasagirlscollege.ac.in/newsData/Report519.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

[View File](#)

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
No Data Entered/Not Applicable !!!				
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### 3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	600	Govt. Bilasa Girls P.G. College, Bilaspur C G	0.2	0
Minor Projects	600	Govt. Bilasa	0.2	0

		Girls P.G. College, Bilaspur C G		
Minor Projects	600	Govt. Bilasa Girls P.G. College, Bilaspur C G	0.2	0
Minor Projects	600	Govt. Bilasa Girls P.G. College, Bilaspur C G	0.2	0
Minor Projects	600	Govt. Bilasa Girls P.G. College, Bilaspur C G	0.2	0
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

5
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### 3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
How to Face Interview By Mr Amit Namdev HDFC Regional Head	Placement Cell and NUSSD	19/03/2019
Guest Lecture on Microsoft Assistant	Placement Cell and NUSSD	18/02/2019
Right to education Internship Program	NUSSD	18/01/2019
Women Development Program Entrepreneurship	NUSSD	07/01/2019
Orientation Programme	NUSSD	22/08/2018
Workshop on criminal law	NUSSD	11/08/2018
No file uploaded.		

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Outstanding Achievement Award 2019 and Achiever of the Year 2019 in ICIASAT at National University of	Dr. Ambuj Pandey	Association for Inter-disciplinary Research in Science and Technology. (IAIRST)	25/05/2019	Faculty

Singapore  
(NUS),  
Singapore

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### 3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

### 3.4 – Research Publications and Awards

#### 3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
<b>No Data Entered/Not Applicable !!!</b>	

#### 3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Chemistry	1	0
International	Chemistry	2	0
National	Home Sc	3	0
International	Home Sc	4	5.6
National	Zoology	2	0
International	Zoology	1	0
National	Hindi	2	0
National	English	1	3.23
International	English	4	4.1
National	Physics	1	0
No file uploaded.			

#### 3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Political Sc	4
Hindi	4
Geography	1
Sociology	2
Library Sc	1
Botany	1
No file uploaded.	

#### 3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	14	151	2	7
Presented papers	35	68	0	1
Resource persons	4	3	1	6
No file uploaded.				

**3.5 – Consultancy**

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

**3.6 – Extension Activities**

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Seven Days NSS Camp	Certificate of Appreciation	Gram Panchayat Gudi, Masturi	100
Summer Internship	Third Prize	State Government	1
No file uploaded.			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
<a href="#">View File</a>				

**3.7 – Collaborations**

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Food and Nutrition	Govt. Chhattisgarh Institute of Medical Sciences, Bilaspur	04/06/2018	18/07/2019	34
Internship	Food and Nutrition	Diet Clinic, Bilaspur	01/07/2018	15/08/2019	1
Internship	Human Development	Kavalya therapeutic Clinic, Bilaspur	22/06/2019	20/08/2019	2
Internship	Human Development	Shri Special Care Centre, Bilaspur	01/07/2019	15/08/2019	3
Internship	Human Development	Angan Badi Centre Janjgir	08/10/2019	22/11/2019	3
No file uploaded.					

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
MITR Society , A Motivational Institute for Training and Reinforcement, Bhilai	02/02/2019	One Day Workshop with CITCON	234
Dr C V Raman University	28/06/2018	Jointly organised Workshop, Academicactivities for Students of Library Sc	35
Special Care Centre, Jarha Bhata Bilaspur	18/06/2018	Internship/ Extension Activities	3
Maa Dindeshwari Shiksha Samiti Bilaspur	01/08/2018	Internship/ Extension Activities	20
Bhagini Mandal	06/09/2018	Extension Activities	20
Govt. Girls College Jagdalpur	12/11/2018	Nutritional Survey for Research purpose	1
No file uploaded.			

**CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
191100	147000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
Seminar Halls	Existing
Laboratories	Newly Added
Seminar Halls	Newly Added
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Newly Added
Video Centre	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments	Newly Added

purchased (Greater than 1-0 lakh) during the current year	
Others	Newly Added
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially	16.5	2018

##### 4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	150	2	1	4	1	3	140	10	7
Added	0	0	0	0	0	0	0	0	0
Total	150	2	1	4	1	3	140	10	7

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Recording Facility	<a href="http://www.bilasagirlscollege.ac.in/youtube.aspx">http://www.bilasagirlscollege.ac.in/youtube.aspx</a>

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical

	facilities		facilities
471800	4580976	183000	141536

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

Departments having laboratories have lab technician and Lab attendant appointed, they maintain labs in general, teachers of the Departments remain vigilant during practical classes, any fault in the instrument is getting repaired by calling Service Engineer of the company. Previously we were using IMG grant (Equipment Maintenance Grant) of UGC, now we are using our own financial resources for the same. We have our service vendors for it so that all the infrastructural facilities are available to the students. Students also participate in the yearly cleaning and maintenance activity of labs. Every year stock is checked in Department and endorsed by the committee formed by the Principal. Library - there are library attendants and book lifters appointed in the Central Library they bring the books at issue counter and keep the books in place after a return. Every year after examination book stock is checked and endorsed by the committee. Worn off books are written off every year after the recommendation to write off the committee. Regular pest control is carried out in the library to keep books safe. Sports- keeping sports ground in good shape is always a challenge especially after the rainy season, services of Nagar Nigam is taken to maintain the ground yearly. Apart from this NSS students and players volunteer themselves to maintain the ground. The college has 3 ICT enabled learning spaces (Computer lab Nodal Centre) and 8 teaching departments having LCD projectors in lab/classroom. The college has established a SmartBoard facility in Auditorium and in three classrooms. Well-equipped computer Labs, LCD and OHPs are available for the faculties for computer-aided teaching. The faculties of the Department of Computer Science are always available for assistance whenever needed. The computers and electronic devices are maintained and repaired with the funds available in the college. UGC also provides funds for the maintenance of computers and equipments. Besides, we have computer lab, assistant and technician, in the Computer Lab. They not only maintain computers of computer lab but also visit other departments and note faults and repairs. They help in maintaining computers and networking facilities to some extent. If there is a major problem college also hires technical assistance for maintenance as per requirement. We have well-organized system for-

1. Checking water availability in Toilets Drinking water availability every day
3. Cleaning Class Rooms, Labs, Veranda, Office Room, Staff Rooms daily
4. Cleaning of Toilets every day
5. Cleaning the campus every week
6. Checking Furniture's in Class Rooms and Office and Checking Building cracks throughout campus
8. Checking Electrical, Plumbing, Waterline and Sewage line every month.

The activities like fumigation, preservation of books from insects, dust and shelving of reading materials promptly on regular basis are done by the college staff /Library Staff. A MahendraMake power generator (250KVA) is installed in the campus to handle the occasional power shut down. The New building, hostel and part of the main block is supplied with solar power, ensuring proper power saving. NSS, NCC units maintain certain areas of the college

<https://www.bilasagirlscollege.ac.in/newsData/Report518.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees



Financial Support from institution	SC ST OBC SCHOLARSHIP INSTITUTIONAL SCHOLARSHIP	2275	14842812
Financial Support from Other Sources			
a) National	ROTARY CLUB SCHOLARSHIP	5	20000
b) International	-	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	7

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	4
SET	22
Any Other	1
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
<a href="#">View File</a>		

**5.3 – Student Participation and Activities**

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college creates a platform for the active participation of the students in the various academic administrative bodies including other activities. This empowers the students in gaining leadership qualities, rules, regulations, and execution skills. Its selection, constitution, and activities: • The council comprises of President, Vice-President, Secretary, Joint Secretary, Treasurer, and Class- Representatives. A merit-based selection takes place to elect the mentioned representatives. • Other Executive members(students) comprise of - Literary Society, Social Work Society, Science Club, Sports Society, Society on Gender Issues etc .- selected on the basis of their performances. • The student members bring forward the views and suggestions of the entire with respect to the faculty, subjects, syllabus, and other things related to the class. • The class representatives are selected for all the sections from the first year to final year (all streams). •The student council helps students share ideas, interest, and concerns with lecturers. • The college organizes social gatherings and other cultural activities, and competitions. For these events, student's union plays an important role. • The college emphasizes on the overall development of the student and extra-curricular activities plays a vital role for the same. Cultural activities lead to the development of many important soft skills such as- resource management, public speaking, morals, ethics, and many more. Like every year this year also various cultural activities/ competitions were organized in the month of January 2019. Two days, i.e. on 18th January 2019 and 19th January 2019 were decided for various cultural competitions followed by sports activities. The annual day was celebrated on 22nd January 2019. The above events are the main attraction for the annual day celebration. The students of the college try their best to prove that they are well aware of their social and moral responsibilities. The dancing events are also based on various themes and are presented in a touchy way. Committees were formed by the members of the council to organize various activities/ competitions like- 1. Creative Writing (RachnatmakLekhan), 2. Salad

Decoration, 3. Best From Waste, 4. Puja Thaal Decoration, 5. Mehendi, 6. Flower Decoration, 7. Gift Packing, 8. Alpana 9. Taatkaalik Bhaashan 10. Rangoli 11. Solo Song 12. Group Song 13. Solo Dance 14. Group Dance The college also encourages participation of the students in various state and national level cultural activities organized at different institutions and universities. Annual sports day is also observed in the college. After the cultural activities/ competitions various sports activities are held like- 100 meters (sprint, relay), long jump, shot put, 400 meters, 110 meters hurdles, javelin, archery, etc.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

25

5.4.3 – Alumni contribution during the year (in Rupees) :

57000

5.4.4 – Meetings/activities organized by Alumni Association :

02

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college has a strong tradition of participative management. The Principal always involves faculties in decision making. The Principal constitutes different committees involving the staff members for the proper execution of plans. Responsibilities are defined and communicated to the staff by the principal. The Principal and the convener of the various committees actively take part in the working of the college. (1) Formation of Syllabus - As we have autonomy status, we conduct BOS meeting every year. Curriculum approved by the central board of studies and affiliating University is adopted by the college as such at UG levels. Feedback from stakeholders Target group is obtained and their needs are given due consideration while designing the curriculum. The necessity for the change is assessed then proposed in BOD meetings. Curriculum passed in BOD is placed before Academic Council which consists of Principal, all Head of the Departments and external experts. In the meeting, all the academic matters along with syllabus are discussed and approved. Decisions of the Academic Council are placed before Governing Body meeting, which is the final authority to approve all academic issues Governing body has a power to revert the decision taken by the lower council. (2) We have Planning Board in our college, that is working very effectively. The board deals with, for the effective planning related to various field of interests of the college. Different faculty, expertise in various fields deals with different areas of interest in the board as for Academic matters as curriculum planning, up-gradation and creation of related infrastructural facilities we have members from each faculty, the sports head looks after sports-related planning and implementation, the librarian shared his views for the betterment of reading resources in student's perspective, the Accountant and Office Head keep vision on finance part, following of purchase rule, documentation etc. Utilization of funds allocated to the college is decided by the whole Planning

boards in the best possible way, with consideration of views from all experts of various fields.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<p>In 2018-19 is the milestone in the transformation of the admission process as IQAC committee has been taken a decision for "Online Admission System" which automate the Institute's admission structure and its related operation and functionality. The objective of the initiative is to provide support to the administration and admission seeking candidates by providing a faster, transparent and easy way of keeping records and use them for reference and further proceedings. For easy access to information on admission and other Bilasa App launched in this year. Some of the Promotion rules for a semester to semester admission modified.</p>
Examination and Evaluation	<p>A systematic Procedure is strictly maintained for the quality improvement of the examination and evaluation system. Semester end exam is so structured that the in-depth knowledge of each student can be assessed with objective and subjective modes. Various relevant committees are formed such as Result Committee, Exam, UFM, Moderation etc. A. Internal evaluation is a feedback mechanism employed to assess the students performance. The dates of the internal assessment, comprised 20 of marks are declared in the academic calendar. There is the provision of challenged valuation for the UG students .Examination reforms are done by general discussion and acceptance with the AC/GB.</p>
Curriculum Development	<p>By availing the autonomy, we restructured our syllabi to provide more effective teaching matched with today's demand. Enhancement of employability skills, soft skills and personality are done through the teaching of entrepreneurship and computer awareness. Skill development courses, value-added courses and Job oriented projects undertaken by final</p>

year students, internships in some subjects sharpen their acumen and enhance their productivity. Educational tours, fieldwork, and industrial visits help them to get the feel of the practical work experience. Communicative English and writing skills are conducted to enhance the much-required need of the Hindi Built of students.

Teaching and Learning

The college is a government institution, a number of students from the reserved category and from the economically backward community are large. Differently-abled students find the atmosphere congenial. Personal counselling, presentations on selective topics by the students (advance learners) is steps followed for improving the performance of slow learners. The teaching model concentrates on all-round development of the personality of the students. Student centric methods are used for enhancing learning experiences of students. Innovative and non-conventional modes of teaching, teaching aids like- LCD Projector, Smart Board, use of Blogs and Whats-app groups of students and their teachers makes learning easier

Research and Development

2018-19 Jan Bhagidari Samiti has sanctioned Research Projects for the teachers with the financial support of Rs 75000/- and also approved the conduction of seminar for intelligence gathering. Research Journal publication BILASA INNOVATIVERESEARCH JOURNAL in progress. 10 departments of the college are the research centre of Bilaspur University, conducted course work in 2018-19. One national seminar on Malpractice in research was organized in collaboration with Rama University KOTA. Central Lab with advance laboratory equipments is established in 2018-19 under RUSA . This facility enhances the quality of research. Research Lab of Botany and Chemistry are reshuffled as constructed under RUSA grant.

Library, ICT and Physical Infrastructure / Instrumentation

In 2018-19, A proposal of M.Lib. I.Sc. has been sent to Higher education Raipur. OPCA: The College has developed software for the library. Data uploaded. The direct access to e-books and e-journals through N-List and other

open-access sites help the student. A Central Lab is established under the scheme of RUSA. Construction of 8 CLASSROOM, installation of three smart boards in classrooms, Renovation of Laboratory is some decisions taken by the college management implemented. The second Unit of solar panel, compost pit and water harvesting unit system are the major steps to make the college eco-friendly.

**Human Resource Management**

Qualitative enhancement of the HR, many steps have been taken by the institution 1. Training Program organized for Office Staff Faculty. 2. Office of the institution prepared all the documents settled claims of any member of the institution who is going to be retired. 3. Permission to attend the seminar and conference for the faculty to improve the research activities. 4. A decision has been taken to sanction project/academic event to the faculty member and the department will enhance the academic atmosphere. 5. Health campaign /Yoga/Aerobic classes organized by the college. 6. Organize seminar, workshop, and guest lecturers for academic interaction

**Industry Interaction / Collaboration**

Visit to industries/Labs , to learn the process ,is an integral part of the subject lie chemistry. Home science etc. Programs on industry-academic interaction are organized by NUSSD. Personalities from HDFC bank, Microsoft delivered the talk and motivate the student. Women entrepreneurship workshop organized in the college. Students of Library science visited the national level library. The workshop is organized by the department of home science in collaboration with CITCON, CREDA. The student also participated in the internship program on right to education. A National level Seminar organizes in Library Science department in collaboration with Dr. C.V.Raman University.

**6.2.2 – Implementation of e-governance in areas of operations:**

E-governance area	Details
<p><b>Planning and Development</b></p>	<p>The college has received grants from the MHRD under the scheme of RUSA all the strategic plans, proposal, fund utilization statement, Geo-tagging of pictures are sent to the government</p>

through the BHUVAN RUSA portal. The college has unique id through which all the transactions are conducted.

Administration

College has the well developed website. Current information and activities are displayed on websites. The website has separate sections for notices. The student can easily access information WEBSITE displays the primary information of the college faculty, achievements of the students and teachers. We have an official What app group named BILASA COLLEGE (OFFICIAL) in which all notices for teachers are circulated. Various committees are formed in the college for smooth working. These committees also share all the information and activities done by them. The database of the employee of the college is stored in the software "Karmik Sampada" which is also a CG government portal that stores the details of each employee. There is a provision of scholarship to the student of the college.

Finance and Accounts

Faculty receives salary through online transaction. We have "e-Payroll online salary generation system" which is a government portal, used to prepare to pay bill and salary transaction. Chhattisgarh State Scholarship Portal provide online scholarship process facility to students.

Student Admission and Support

Software testing for online admission process completed. Admission will be open from next session. The college has its own mobile app through which student can access the information regarding college administration on a click. Central Library of the college is fully computerized. Transaction of books, INFLIBNET N-List facilities and many more provided to the student on a single click. What's app group created for maximum classes through which academic activities and information share by the student.

Examination

E- Process in examination work adopted by the autonomous section of the college since last 5 years. E resources are used for tabulation, result, the printing of hall ticket, and mark sheet generation. In 2018-19 software for online examination process examined and work will be started from the next

academic session. Merit list generation, result declaration, Admit card, Fees submission etc. can be done online.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">No file uploaded.</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	25	0	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
(A)General Provident fund, Family Benefit fund, Group Insurance (B) Allowances-DA.HRA, (C) Leaves- Causal leave(13), Earn Leave(20 days/year), Medical Leave(20 days half pay, 3 days), Maternity leave(3 month), child care leave	(A)General Provident fund, Family Benefit fund, Group Insurance (B) Allowances-DA.HRA, Washing Allowance(only for IV th class), cycle allowance, (only for III class), Dress Allowance (class III/IV), Accountancy	ST/SC/OBC Scholarship, Scholarship for poor girl, Merit Award - 5000/- for overall topper, 3000/- Faculty Topper both UG/PG (Total amount -21000/-), Book bank Scheme for ST/SC , special attempt for Internal for sports



,study leave (2 years),(D)Teacher Fellowship, summer and winter vacation, duty leave for attending academic activities i.e. practical examination, seminar, workshop, viva etc.(E) Remuneration honorarium for examination working in Autonomous cell.(F) Staff Quarters	allowance, Medical reimbursement(C) Leaves-Causal leave(13), Earn Leave(20 days/year),Medical Leave(20 days half pay,3 days), Maternity leave(3 month), child care leave.(D)Festival Advance, Food grains advance(E) Staff Quarter	student if they represent state or national level game
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#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal auditing committee monitors the expenses and checks the cash book throughout the year. The student tuition fees account, university fees account, special fees account along with the General Non-Salary (GNS) accounts, autonomy account, self-finance, Janbhagidari accounts are audited as per the government rules and by a chartered accountant. For UGC grant, RUSA grant the same procedure is being followed. Once in five years the Accounts General (AG), Chhattisgarh, audits all the Government Accounts maintained by the College. Government audit has been carried out up to 2015-16.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Rotary Club Bilaspur	20000	Financial Support to poor girls
No file uploaded.		

6.4.3 – Total corpus fund generated

00
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#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Committee formed by the College	Yes	AAA
Administrative	Yes	Committee formed by the College	Yes	COMMITTES FORMED BY THE PRINCIPAL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1.Parant -Teacher meeting organized on 15-1-2019. 2. Feedback obtained from Parents. 3.Parents are involved with the issues related to the students and provide valuable suggestions for the development of college

6.5.3 – Development programmes for support staff (at least three)

1. Computer training organized for the office staff. 2. Many programs organized by Staff club of the college to celebrate the happy and emotional event of staff i.e.farewell, welcome party, financial support in casualties if any. 3. all the benefits are given to support staff as per the govt. norms circulars from time to time. 4. Yoga Shivar for staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

(1)Academic - CBCS with semester system, Honors course, New job oriented courses, Challenge Valuation for UG classes, Skilled based programs, Publication of research journal, Project sanctioned by the college to faculty etc are some initiative to enhance the quality academic environment.  
 (2)Infrastructure Enhancement: Installation of 20 KV solar unit by CREDA.8 teaching rooms with electricity, toilet facilities and water supply are constructed using RUSA grant. Three SMART Boards are installed in the classrooms.6 New classrooms constructed on the first floor with two girls common room, toilet facilities using State grant. New garden (SUGHHAR FULWARI), Cycle Stand, Reformatations in hostel premises, rainwater harvesting system, construction of soak pit, construction of new canteen building, Stage construction, Basketball ground, Central sound system, Construction of central lab with many analytical instruments. New hostel building constructed with the accommodation facility of 50 students. , including Library, Gym, Computer Rooms Reading Room, Parent Meeting Room, Recreation Room, Wi-Fi (3)Student Supports Services: After the second cycle of the college, student support mechanism enhanced. Lots of efforts have been taken by the college administration. Employment campaign, Health campaign, Motivational lecture, , Bilasa APP, free NET/SLAT coaching, visit to nearby places for social integration ,excursions, counseling for health personal problems.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	
c)ISO certification	
d)NBA or any other quality audit	

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Vrangana Rally	07/07/2019	07/07/2019	103	0
Lecture on 'Girl Child Day"	05/10/2018	05/10/2018	40	0

Marshal art Training under Mission Sahasi	22/10/2018	30/10/2018	150	0
Lecture on Cancer by International women Forum	18/02/2019	18/02/2019	300	0
Women's Day Celebration	08/03/2019	08/03/2019	200	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The college has a beautiful lush green campus. It has a remarkable flora and fauna. A Green Auditing process was carried out by the college since the academic year 2017-18. The Green Auditing process includes plant audit, solid waste audit, liquid waste audit, water consumption audit, rainwater harvesting audit, LED power audit, and solar energy audit. Energy Sources The total power requirement is approximately is 78000 Kwh. We have two solar units of 20 KVH of which one unit is installed in 2018-19. It approximately generates 13530 12873 Kwh respectively. We conduct an energy audit every year to know the power requirement and energy generated to renewable sources LED POWER AUDIT Our institution uses state of the art LED lighting equipments such as LED bulbs and LED tube lights. The energy consumed by LEDs in our college is 14039.73 kwh which is 29 of the average use of energy /year. Biodiversity Study Trees species present in Govt. Bilasa Girls' P. G. College campus were audited by the Department of Botany The taxonomic identification includes the botanical name, common name, and number of plants. Department of Zoology has created a small interest group for biodiversity study, Department has made an attempt to identify and list birds and butterflies seen in the college campus, as these are said to be indicators of environmental conditions. There are 86 plant species, 28 butterfly species, and 13 bird species have been recorded by them. RAINWATER HARVESTING The drainage system of our college facilitates the proper collection of rainwater. Proper attention has been given to the design of rainwater harvesting systems of our college campus and hostel which work very efficiently and collect rainwater in large soak pits that help to recharge groundwater. Some drains are directly connected to the garden area, thus wastewater is used to water the plants of the garden.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	6
Ramp/Rails	Yes	6
Braille Software/facilities	Yes	5
Rest Rooms	Yes	6
Scribes for examination	Yes	5
Any other similar facility	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address	Number of initiatives taken to	Date	Duration	Name of initiative	Issues addressed	Number of participating students
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	locational advantages and disadvantages	engage with and contribute to local community					and staff
<b>No Data Entered/Not Applicable !!!</b>							
<a href="#">View File</a>							

#### 7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Aachar Sanhita/Vishakha Guideline/Raging Nishedh Niyam	01/07/2018	As the college is a government institute, We follow the rules and regulations of Higher education Chhattisgarh Govt..There is a code of conduct for Hostel students which is published in Hostel form as well as Notice Board. Anushasan Samiti prepare the guidelines for the students and placed it on the notice board of each wing of the college and also in WEBSITE of the college. Holdings regarding RAGING/VISHAKHA guidelines displayed on the premises of the college.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Students are motivated to keep the campus Plastic free 2. Plantation Program Vriksh Mahotsava celebrated in the month of July. 3. Construction of Compost Pit, Soak Pit for proper disposal of biodegradable waste and wastewater 4. Environment Garden Committee for Maintenance of green campus. 5. Campus has been declared TABACCO FREE ZONE. Chewing of Pan Masala, Smoking causes health hazards are prohibited on campus.
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### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

Best Practice 1- A step towards employability Objectives of the Practice This practice is done with the objectives to create better chances of employment for our students as still the ultimate goal of studying is getting employment. The Context- All career-related initiatives should begin with programs that try to impart and increase awareness for employability from graduation level. This will help the students to choose a discipline of their choice - be it arts, science, engineering, medicine, business, commerce or anything else in their university-level subjects and not simply flow with the tide and end up in
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engineering and medicine. Once they make an informed choice, it will be effective to expose them to career opportunities in their chosen field while they are in their undergraduate program. The concept of "employability" versus academic excellence should be introduced at the undergraduate level. They should be introduced to the concepts of "Work Specific skills", "Adaptive Skills" and "Transferable Skills" so that they can identify and adapt their areas of strengths and development. This basic concept is the context of this best practice we adopted. The Practice- In most colleges in India is currently to impart theoretical knowledge and very little practical application. The primary focus of the institution is to provide knowledge with practical application and for that curriculum is revised in the requirement to the industry needs. Lab to land activities of the college conducted is helpful to explore the practical approaches of the theoretical knowledge gain in classrooms that ultimately enhance the competition among students The college conducts the following activities in relation to the practice in 2018-19- ? A lecture on "how to face the interview organized .300 students participated. ? Guest lecture on Microsoft assistant organized by NUSSD, more than 200 students get benefited. ? Right to education internship program organized on 28-1-2019. ? Women entrepreneurship program also conducted for the student to learn the way of self-employment. ? Orientation [program organized by NUSSD ON 22-8-2018 ? Students of Library science visited National library KOLKATA. Students get a practical demonstration of bookkeeping and library management. ? Free NET-SLAT Coaching provided to the student. ? More than 75 courses/ Add-on certificate courses/Skilled Based programs run in the college. These programs definitely enhance the employability skill of the student. Bakery, Computer courses(PGDCA/DCA/BCA ), Translation proficiency, English writing, Tourism,i.e. are some of them. ? 27.1.18 TISS arranged an orientation programme on campus ? 16.2.18 Vedanta Aluminium Ltd arranged campus, the students are notified. To add employability many subjects with higher vocational values are started, also in some already running courses applied aspects are added/ increased. Strong institute and industry relationship are established, MOU with TISS we have started English and Computer Knowledge-based classes to add language skills and technical skills, which is basic essentiality for job seekers today. Honours courses are started with high applied aspects, Ad-on courses are also based on this theme. Evidence of Success- Significant numbers of students are employed in various fields successfully. See the table in the link- <https://www.bilasagirlscollege.ac.in/newsData/Report521.pdf> Problems Encountered and Resources Required- Many constraints are faced to achieve the aim- a. students mostly belong to socio-economically downtrodden classes, initially, students are lacking confidence due to less command on language and communication skills, less technology-based skills, they are given good training regarding overcoming these deficiencies, scholarships are given to them for financial support. b. The students are made aware regarding the availability of jobs locally and out of state, many campus recruitments are arranged for the same. c. Resources are required for providing them with language skills and technical knowledge. Also, the fund is required to take students from nearby industries and national esteemed institutions. d. Many students/ pass out students of the college working in the various private organization but the collection of data of such student is very difficult and college do not have any mechanism to record it. Best Practice -2 Biodegradable wastes recycling The objective of the Practice To recycle the biodegradable waste of the campus and make aware the students about the environment. The Context Garbage or Wastes that rot (undergo degradation) by the action of decomposers (tiny organisms found in the soil) are called biodegradable wastes. Dead plants and animals and their products (e.g., fruit and vegetable peels, paper, and leaves) decay very easily These wastes mix with the soil and produce manure. Since biodegradable or organic wastes like vegetable peels, waste food, leaves, dead flowers, and eggshells can be recycled they are converted into

manure by burying them in compost pits. Recycling of organic wastes like vegetable peels, waste food, leaves, etc., by burying them in compost pits is called composting. (2016, Veerendra). This process is important to trash out the land and environment which is the prime concern of this era. Waste reduction initiatives save natural resources, energy and landfill space. It also provides numerous opportunities for the students to understand this issue and its implications on the local environment. Education institute, by such practices, gives a practical demonstration of waste management to the student. It also helps to learn the lab to land activities approach for students. composting, the recycling of organic waste such as vegetation and food waste reduces the amount of waste going to landfill and is, therefore, a rapidly growing sector. The residual compost has been described as the stable, sanitized and hummus-like material rich in organic matter and free from offensive odours resulting from the composting process of separating collected biowaste (EC, 2001). The Practice A Lush green campus of the college enhance the beautification in one hand but generates lots of bio-waste in the form of twig, leaves, flowers, weeds etc. We have two hostels on campus too. A day to day food waste kitchen waste of the hostel is also a prime concern for disposal. Our management ensures proper disposal of biodegradable waste from the college, college hostel and college canteen. For proper disposal of solid waste (Bio) environment committee of the college has decided to take proper management of this bio-waste of the campus and the following steps has been taken : 1. Separate dustbin in all over the campus has places to ensure proper disposal of waste. 2. The food waste generated as leftover food is collected from the hostel and hostel worker, Shri Ramkumar takes this waste every day to feed his Pigs, thus the best way to recycle the waste food is developed in the college ensuring minimum loss of food energy and provide sufficient nutritional value as animal feed. 3. everyday workers of the college broom the campus and garden, gardener clean and trim the garden plants, manage the shape size of large trees. The leaf litter and garden waste derived from fruit and vegetable origin from the hostel and canteen are collected transported to a compost pit. In the campus, 3 such compost pits constructed. 4. This bio-waste turns into manure in due course of time and used for manure in our campus garden. In this way, no remains are leftover in the college campus thereby ensuring effective biodegradable waste management and reuse. Evidence of Success It is a practice through which manure generates in the campus that fulfil the 60-70 of the need of manure to maintaining the green campus. In 2018-9 the total manure produced is as follows: S. No. Source of Waste Solid Waste Generated (kgs per week) 1. Canteen 180 kg/week 2. Hostel 210 kg/week 3. Garden 15-20 kg/week depending upon the season Problems Encountered and Resources Required This is an effort of college management to minimize the bio-manure need for the growth of green cover of the campus as well as to keep the environment clean. Environment committee and the workers of the college do lots of work to maintain it but sometimes they faced the difficulties to work properly. These can be pointed as given below: 1. Some time leaves and other garbage is not collected properly in the absence of the workers it makes the garden unclean. 2. In summer season the deciduous species shed down their leaf which is more than Storage capacity of the compost pit which results in dirtiness nearby the pit. 3. One hand trolley is insufficient for collection of garbage of all campus. 4. Environment committee should depute more workers for completion of work. Students can also contribute both in terms of work and financial support

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.bilasagirlscollege.ac.in/newsData/Report521.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and

To Produce Empowered Confident Indian Women- Knowledge is the life of every Indian woman. It results in the experience that she gains from the environment and the supporting world around her, which allows her to live as knowledgeable productive members of society. Our Institute is the leading women institute in the region. Our vision and mission to empower the girl student in all manners so that they get confidence and can do whatever they want to be. -We offer praise and acknowledge students' accomplishments, both in private and in front of their classmates. - In our institution mostly students belong to economically deprived classes. We opt for all the strategies to make them confident in their life. We give students the opportunity to choose what they want to learn -- this will help them build their self-worth. Language constraints are one biggest issue to deal with as students can not speak fluent English initially we arrange special classes for the same. We have English Language Lab, where they can learn proper pronunciations and can improve their vocabulary. We also offer "Communicative English" as an Add-on course. To add confidence we even offer one more language-based course as Skill Development Course - Writing Skills in English apart from teaching English as a foundation subject. ? Command on computer technology is another tool to boost the confidence of our students -we offer a "Computer Basics" course as a skill development course apart from one more computer-based Add-on course. In our Nodal Centre, we have enough computers this facility is open from morning to evening with free internet facility in the campus and hostel. ? Presentation skill is now basic essentiality in all service sectors, thus individual presentation of their projects is made mandatory for every student just to add presentation skills in them. ? As money is the resource through which one can create/boost confidence. A maximum of our students are getting scholarships and can support their own studies. This also fills them with confidence and they feel empowered. Many times our faculties also financially support students. ? We arrange campus recruitments, some students get jobs before completing their formal education, this adds to our very motto. ? Sometimes we motivate students to take part in various competitions to boost their confidence. ? By starting about six skill development courses and other courses with higher vocational values we are creating a fair opportunity for our students for economically independent Thus through all efforts, we try to achieve the goal and mission of our college to empower the girl student in all. and they are manifesting themselves amongst different opportunities provided through higher education.

Provide the weblink of the institution

<https://www.bilasagirlscollege.ac.in/newsData/Report520.pdf>

### 8.Future Plans of Actions for Next Academic Year

? The computer lab of our college needs modernization in terms of space technology and infrastructure facilities, therefore new well-equipped computer lab is proposed to give students a better environment and technology. ? We plan to Install smart boards in some classrooms as the use of ICT in teaching and learning is essential. ? In our college, we have an auditorium and open stage, where all the cultural activities are conducted. Both need a complete renovation. Therefore, modern audio-video equipments and interior of the stage is proposed ? For academic and administrative meetings, we plan to convert a room with a conference hall with all necessary furniture and equipment like a conference table, table microphones LCD projector etc. ? The central lab has been established by RUSA fund in 2018-19, we have planned to purchase sophisticated and modern equipments necessary to conduct analytical work in research. ? Online admission has started from the year 18-19, we propose to extend the online admission process to all classes. ? We proposed Complete automation of the examination process in the year 2019-20 ? For academic interactions seminar,

conferences, workshops will be organised ? National University soft skill development program has been launched in our college in the year 2017-18, it was a milestone for generating employability, in response to students feedback we have proposed to start more courses under NUSSD ? Proper furniture for newly formed rooms from RUSA will be purchased ? We face waterlogging problem in the space between the main building and new wing of the college, therefore tileing of this place will be done with priority ? concreting of the road besides car parking shade is targeted for next year ? Apart from N-list, we have planned to register our central library with various e platforms to provide e-resources to student and teachers for global competence ? We have seven computers in the hostel, but the number is insufficient to fulfil students need. Therefore, the purchase of more computers for hostel students is proposed. ? In the process of reshuffling and rearrangement of departments and rooms, there is a need for reconstruction of canteen, so large canteen which will accommodate more students with comfortable dining space is proposed